APPROVED BY
Erin Shaughnessy

Lakewood Animal Safety & Welfare Advisory Board
May 15, 2019 Meeting
Location: Lakewood City Hall

Present: Board Members: Erin Shaughnessy, Nancy Binder, Emily Christescu, Cassie Gaffney, Nancy McDonnell, Juleen Russell
Councilperson Tristan Rader, ACO Jack Crawford
Not present: Phyllis Dykes

Animal Safety and Welfare Advisory Board Committee Meeting

Minutes Wednesday May 15, 2019

I. Welcome and roll call conducted by Board Member Shaughnessy. 6 voting members present.
II. Approval of April Meeting Minutes - Board
   a. Unanimous verbal vote in favor of motion to waive formal reading of the minutes. No discussion on minutes as presented. Motion passes to approve the minutes.
III. Lakewood Animal Control Report (ACO Crawford)
   a. ACO Crawford reports five cats at the shelter; a mom and four kittens in need of foster care.
   b. ACO Crawford informed the Board that Cuyahoga County is coming to Lakewood to knock on doors to verify dogs have licenses, as they did in 2018. The County will give citizens an opportunity to purchase dog licenses on the spot or may issue fines if necessary.
   c. ACO Crawford reports a new policy with three options for after-hours found dogs:
      i. The citizen can hold the dog overnight until an ACO can collect the dog the following day.
      ii. The citizen can take the dog to MedVet.
      iii. The citizen can call dispatch and an ACO will be contacted to retrieve the dog. Whichever ACO is closest to the shelter and available to transport the dog will retrieve it, but if the three ACOs are unavailable, a police officer will retrieve the dog and take it to the shelter.
   d. The updated protocol was implemented this week by Captain Stone. The agreement is verbal and in email, but MedVet will not sign a written contract with the city. MedVet will take at-large injured dogs overnight, but injured at-large cats are not accepted after-hours by MedVet in this agreement.
   e. Councilperson Rader suggests getting this procedure and agreement on record with the law department so the information is available for future use.

IV. Public Comment

Motion to move public comment to the beginning of the meeting; motion seconded; motion passes.

a. Melissa Banjoff - Ms. Banjoff informed the Board of her conversation with Captain Stone regarding the updated after-hours at-large animal protocol. She believes it is not the best policy to have citizens hold onto at-large animals, but the new protocol is an improvement. Her offer to provide professional dog training to the officers stands and she notes Captain Stone will check with his staff about their interest in her offer.

NEW BUSINESS

V. Board Recommendation for After-Hours Protocol for At-Large and Injured Animals

a. The Board will suggest improvements for the at-large animal procedure that ACO Crawford provided.
b. Board members discuss the handling of at-large dogs and cats and at-large injured dogs and cats after hours and agree on a list of recommendations.
c. Motion is made to accept revisions to the Board Recommendation for After-Hours Protocol for At-Large and Injured Animals; motion seconded; motion passes.
d. Board Chair Shaughnessy will finalize the recommendations and provide them to the Mayor's Office and City Council.

VI. 2019 Committees/Working Groups Plan Updates

a. The 2019 Working Groups Plan was submitted to the Mayor's Office and members of City Council by Board Chair Shaughnessy on April 30, 2019. The Board will wait to move on action items for this month to give the City a chance to respond with any suggested changes.
b. Wildlife Education & Outreach (Board Chair Shaughnessy)
    i. ACO Crawford and ACO Hearn approve the use of USDA phone number on the raccoon distemper fact sheet. It was sent to the Melissa Garrett to be posted on the animals section of the website.
c. Dog Ordinances (Board Chair Shaughnessy)
    i. No update.
d. Spay and Neuter Education and Outreach (Board Member Binder)
    i. No update.
e. Community Events (Board Member McDonnell)
    i. The city requests a fifteen second summary of the Board's mission to be read when the group approaches the bandstand during the July 4th parade. Motion made to accept the proposed summary; motion seconded; motion passes.
    ii. Board Member McDonnell submitted a request for the city to approve the Board's use of two vehicles in the parade.
f. Dog Bite Prevention Education (Board Chair Shaughnessy)
    i. No update.
g. Communications (Board Co-Chair Russell)
    i. Board Member Russell to submit updates to the FAQ Page for next month's approval.

VII. Communications

a. May

i. Dogs at Large (Dog Ordinances/Board Chair Shaughnessy) post submitted but not yet posted.

ii. Microchipping (Communications/Board Co-Chair Russell) post submitted but not yet posted.

iii. Leash Law (Dog Ordinance/Board Chair Shaughnessy) post submitted but has not been posted.

b. June

i. 4th of July Safety (Board Chair Shaughnessy) post linking to a 2017 article by LASWAB. The article on the city website needs to be updated to remove information that is no longer accurate regarding lost dogs. It is requested to be posted the second week in June. Motion made to submit the post with edits; motion seconded; motion passes.

c. July

i. Dog Ordinance post (Shaughnessy) will inform citizens they can communicate with ACO to keep animals and neighbors safe.

ii. Safety in the Heat post (Shaughnessy) about hot car procedures and general pet safety in the heat information can be linked to the city's website.

Motion is made to adjourn; motion passes. Meeting adjourned at 7:25 pm.