# *AGENDA*
# BOARD OF CONTROL

## *Mayor's Conference Room*
## *Monday, July 16, 2018 2:30 PM*

| Action | Description | Reference No. |
|---|---|---|
| 1. | Award – Purchase of Street Crack Sealant | BC-18-182 |
| 2. | Award – Police Body Camera Licensing & Service Agreement | BC-18-183 |
| 3. | Award – Professional Svs Contract – Re: LakewoodAlive Operational Support | BC-18-184 |
| 4. | Renew – Professional Svs Contract – Re: Private Property Development Inspection Services | BC-18-185 |
| 5. | Amend – Madison Park Basketball Court Project | BC-18-186 |
| 6. | Amend – Professional Svs Contract – Re: Legal Services | BC-18-187 |

***Next Meeting is Monday, August 6, 2018; 2:30 PM***

Mayor
Finance Director
Law Director
Public Works Director

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-182**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Award Contract – Street Crack Sealant**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with JEM Industrial Maintenance Corp. in an amount not to exceed $25,000 for the purchase of Type I Street Crack Sealant material to be utilized by the Division of Streets.

Street Crack Sealant to be purchased through the rules established by the ODOT Cooperative Purchasing Program; Award Tab 899-18.

| | |
|---|---|
| Contracting Authority: | Ordinance 43-17A $40,000 |
| Contracting Balance: | $40,000 / $15,000 |
| Funding: | SCMR Fund |
| Account Distribution: | 211-3030-435-46-07 $75,000 |
| Account Balance: | $40,191 / $15,191 |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Object Code: | Street Maintenance & Supplies |
| Commodity Code: | 745-010 |
| Bid Reference: | ODOT Cooperative Purchasing Program |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jennifer Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers, Mayor** | _____ | _____ | _____ |

# MEMORANDUM

**DATE:** July 5, 2018

**TO:** Kim Smith, Purchasing

**FROM:** Chris Perry – Division Manager/Arborist

**RE:** **Crack Seal Material**

**CC:** Joe Beno, Director, Department of Public Works

We are seeking approval to purchase asphalt crack seal material in an amount not to exceed $25,000. Funds are available in Streets Account #211-3030-435-46-07.

JEM Industrial has the lowest Type I crack seal material pricing as part of the ODOT Cooperative Purchasing Program; Award Tab 899-18.

The ODOT Cooperative Purchasing Program contract pricing for this material is $0.45 per pound; which is $0.03 per pound more than what we paid last year.

Asphalt surface crack sealant to be purchased through the rules established by the ODOT Cooperative Purchasing Program; Award Tab 899-18.

Respectfully,

Chris Perry
Streets and Forestry Division Manager/Arborist

899-18 PRICING 3/28/18

Vendor Name: **JEM INDUSTRIAL MAINT. CORP.**

* Any order over $500.00 is to be shipped FOB. Vendor will not dictate a minimum material quantity.
* You may bid on any or all Districts.
* All products must conform to the 2016 Construction and Material Specifications Manual (Item 423)

| ODOT District | Type I | Type I Revised 6/18/18 | Type I | Type I Revised Price 6/18/18 | Type II | Type IV | Type IV Revised Pricing 6/18/18 | Type IV |
|---|---|---|---|---|---|---|---|---|
| | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) | Provide Product Name Below (REQUIRED) |
| Product Name | DURA-FILL 3405 | DURA-FILL 3405 | DURA-FILL 320 | DURA-FILL 320 | POLYESTER FIBERS | DURA-FILL PF4 | DURA-FILL PF4 | POLYESTER FIBERS |
| ODOT-Certified Liquid Asphalt Supplier | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS | P & T PRODUCTS |
| | Unit Bid Price | Unit Bid Price Per | Unit Bid Price | Unit Bid Price | Unit Bid Price | Unit Bid Price | Unit Bid Price | Unit Bid Price |
| 1 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 2 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 3 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 4 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 5 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 6 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 7 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 8 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 9 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 10 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 11 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |
| 12 | $0.43 | $0.45 | $0.39 | $0.41 | $2.55 | $0.53 | $0.55 | $2.55 |

Specify joint sealant materials that are packaged in excess of 35 pounds. List specific products which fall into this category below and their

FREIGHT ALLOWED ONLY ON FULL TRUCK LOADS.

Jul 12, 2018 9:12:57 AM EDT

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  - Pending by year
  - Procurement car

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## Account information

Repair Parts & Supplies / Street, Asphalt, Slag

| | | |
|---|---|---|
| Fiscal year: 2018 | | Dr |
| Budget: | 75,000.00 | |
| Committed: | 39,400.00 | |
| Balance: | 35,600.00 | |

## Project Data

Project Entry Optional

## Account Balance by Period

| | | | |
|---|---|---|---|
| 01 | January | 770.80 | 770.80 |
| 02 | February | 798.48 | 1,569.28 |
| 03 | March | 3,189.63 | 4,758.91 |
| 04 | April | 5,031.84 | 9,790.75 |
| 05 | May | 6,451.84 | 16,242.59 |
| 06 | June | 3,102.72 | 19,345.31 |
| 07 | July | 2,650.88 | 21,996.19 |

## Payment information

| Vendor (* indicates pending) | Total |
|---|---|
| UNIQUE PAVING MATERIALS CORP. | 4,808.99 |
| ALLIED CORPORATION, INC. | 17,187.20 |

## Encumbrances

| PO # | Vendor | Balance |
|---|---|---|
| 088027 | UNIQUE PAVING MATERIA | 3,091.01 |
| 088028 | UNIQUE PAVING MATERIA | 1,500.00 |
| 088033 | ALLIED CORPORATION, I | 12,812.80 |

## Pre Encumbrances

| Type | Req/PO | Project | Balance |
|---|---|---|---|

## Segment/Balance Details

| | | | | |
|---|---|---|---|---|
| Fund | 211 | SCMR Fund | Original Budget | 75,000.00 |
| Department | 30 | Public Works | Revised Budget | .00 |
| Division | 30 | Street Maint. & Repair | Current expenditures | .00 |
| Activity-basic | 43 | Streets and Highways | YTD expenditures | 19,345.31 |
| Sub activity | 5 | Streets and Highways | Unposted expenditures | 2,650.88 |
| Element | 46 | Repair Parts & Supplies | Encumbrances | 20,054.69 |
| Object | 07 | Street, Asphalt, Slag | Unposted encumbrances | 2,650.88- |

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-183**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Police Body Cameras Service Agreement**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance; Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract with Axon Enterprise, Inc. in the amount of $141,480 to provide licensing, support and maintenance on the Police Body Worn Camera Equipment and the evidence.com storage website.

In 2015, Axon Enterprise, Inc. provided the city with Police Body Cameras, and is considered a sole source provider of this licensing and service agreement.

| | |
|---|---|
| Contracting Authority: | Ordinance 43-17A $550,000 |
| Contracting Balance: | $246,542 / $105,062 |
| Funding: | General Fund |
| Account Distribution: | 101-5050-412-52-07 $509,000 |
| Account Balance: | $199,612 / $58,132 |
| Object Code: | Service Agreements - Computer |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Commodity Code: | 920-045 |
| Bid Reference: | Sole Source |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jennifer Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers Mayor** | _____ | _____ | _____ |

Computer 18 m

**City of Lakewood, OH**

# Memo

**To:** Kim Smith, Purchasing Manager

**From:** Michael Coletta, Information Systems Manager MC

**CC:** Jennifer Pae, Finance Director

Keith Schuster, Assistant Finance Director

**Date:** 7/3/2018

**Re:** Police Axon (formerly Taser) Body Camera Maintenance

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In 2015, the City of Lakewood awarded a contract for Police Body Cameras.

I am proposing the purchase of one year renewal of support and maintenance on the police body worn camera equipment and the evidence.com storage web site.

The renewal cost for Year 3 is $141,480. I respectfully request the Board of Control to approve this purchase.

This is a sole source service because of the proprietary nature of the body worn camera system.

The funds needed to cover this expenditure reside in 101-5050-412.52-07.

REQ #36601



# Invoice

Axon Enterprise, Inc.
PO BOX 29661
DEPARTMENT 2018
PHOENIX, AZ 85038-9661
Ph: (480) 991-0797
Fax: (480) 991-0791
AR@axon.com
www.axon.com

| | |
|---|---|
| Invoice No | SI-1541566 |
| Invoice Date | 27-Jun-18 |
| Payment Term | Net 30 |
| Payment Due Date | 27-Jul-18 |
| Sales Order | SO180387895 |
| Customer account | 134528 |
| Purchase Order | YEAR 3 BILLING |

**BILL TO:**

LAKEWOOD POLICE DEPT

12650 DETROIT AVE
LAKEWOOD, OH 44107
USA

**SHIP TO:**

LAKEWOOD POLICE DEPT

12650 DETROIT AVE
LAKEWOOD, OH 44107
USA

| Item number | Description | Quantity | Unit price | [USD]Amount |
|---|---|---|---|---|
| 85100 | EVIDENCE.COM INTEGRATION LICENSE: ANNUAL PAYMENT | 101 | 180.00 | 18,180.00 |
| 85110 | EVIDENCE.COM INCLUDED STORAGE | 30 | 0.00 | 0.00 |
| 85110 | EVIDENCE.COM INCLUDED STORAGE | 120 | 0.00 | 0.00 |
| 85110 | EVIDENCE.COM INCLUDED STORAGE | 4,040 | 0.00 | 0.00 |
| 85125 | EVIDENCE.COM UNLIMITED LICENSE YEAR 3 PAYMENT | 3 | 948.00 | 2,844.00 |
| 85132 | OFFICER SAFETY PLAN YEAR 3 PAYMENT | 101 | 1,188.00 | 119,988.00 |
| 89301 | PROFESSIONAL EVIDENCE.COM LICENSE: YEAR 3 PAYMENT | 1 | 468.00 | 468.00 |

Please see https://www.axon.com/legal/sales-terms-and-conditions for all sales terms and conditions

| | | |
|---|---|---|
| Invoice Total | | 141,480.00 |
| Shipping | | 0.00 |
| Sales Tax | | 0.00 |
| Total | | 141,480.00 |
| Amount Received | | 0.00 |
| **BALANCE DUE** | **USD** | **141,480.00** |

**Continued on next page**

Jul 12, 2018 9:16:25 AM EDT

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**Account information**

Service Agreements / Computer

| | | |
|---|---|---|
| Fiscal year: 2018 | | Dr |
| Budget: | 509,000.00 | |
| Committed: | 474,478.10 | |
| Balance: | 34,521.90 | |

**Project Data**

Project Entry Optional

| | | |
|---|---|---|
| 103002 | Code Enforcemen | .00 |
| 123012 | SharePoint | .00 |
| 163011 | Fiber Network C | .00 |

**Account Balance by Period**

| | | | |
|---|---|---|---|
| 01 | January | 63,086.69 | 63,086.69 |
| 02 | February | 79,123.86 | 142,210.55 |
| 03 | March | 33,028.80 | 175,239.35 |
| 04 | April | 25,897.32 | 201,136.67 |
| 05 | May | 3,504.99 | 204,641.66 |
| 06 | June | 66,135.74 | 270,777.40 |
| 07 | July | 7,413.09 | 278,190.49 |

**Payment information**

| Vendor (* indicates pending) | Total |
|---|---|
| SHAMROCK COMPANIES, INC | 2,070.00 |
| CDW GOVERNMENT, INC. | 4,211.23 |
| ESRI, INC. | 17,258.00 |
| MCPC, INC. | 5,154.02 |
| FUSEMAIL | 6,710.64 |
| SPRINT | 4,963.48 |
| WEBQA, INC. | 22,740.00 |

**Encumbrances**

| PO # | Vendor | Balance |
|---|---|---|
| 088002 | SPRINT | 3,836.52 |
| 088183 | MCPC, INC. | 4,712.02 |
| 088184 | VISION SOLUTIONS, INC | 1,733.00 |
| 088185 | CDW GOVERNMENT, INC. | .00 |
| 088186 | FIS AVANTGARD LLC | 765.00 |
| 088199 | FIS AVANTGARD LLC | 1,350.00 |
| 088200 | CDW GOVERNMENT, INC. | 4,500.00 |

**Pre Encumbrances**

| Type | Req/PO | Project | Balance |
|---|---|---|---|
| RQ | 0000030687 | | 141,480.00 |

**Segment/Balance Details**

| | | | | |
|---|---|---|---|---|
| Fund | 101 | General Fund | Original Budget | 509,000.00 |
| Department | 50 | Finance | Revised Budget | .00 |
| Division | 50 | Information Systems | Current expenditures | 7,413.09 |
| Activity basic | 41 | General Government | YTD expenditures | 270,777.40 |
| Sub activity | 2 | General Government | Unposted expenditures | .00 |
| Element | 52 | Service Agreements | Encumbrances | 54,807.61 |
| Object | 07 | Computer | Unposted encumbrances | .00 |

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-184**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Operational Support**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Planning & Development, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with LakewoodAlive in the amount of $105,000 for Operational and Program Support to improve the local economy and the community's quality of life, by growing its Housing Outreach Program, Pride Fund, and Bed Bug Support Services.

| | |
|---|---|
| Contracting Authority: | Ordinance 44-17 $4,400,000 |
| Contracting Balance: | $4,350,041 / $4,245,041 |
| Funding: | Economic Development Fund |
| Account Distribution: | 101-7001-461-93-02 $1,000,550 |
| Account Balance: | $814,366 / $706,366 |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Object Code: | Professional Services |
| Commodity Code: | 962-000 |
| Bid Reference: | Professional Service |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jennifer Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers, Mayor** | _____ | _____ | _____ |

DEPARTMENT OF PLANNING & DEVELOPMENT
BRYCE SYLVESTER, DIRECTOR

12650 Detroit Avenue • 44107 • (216) 529-6630
www.onelakewood.com

**Board of Control – Request for Funding Approval to LakewoodAlive**

I respectfully request Board of Control award a contract to LakewoodAlive in the amount of $105,000 for operational and program support to improve the local economy and the community's quality of life. LakewoodAlive will utilize the funds to continue operating and improving its housing outreach programs, grow its Pride Fund Program and expand its supportive services to help the community manage issues around bed bugs. The amount will be paid out of the Economic Development General Fund, account number 101-7001-461-93-02.

LakewoodAlive is a 501(c)(3) community and economic development organization focused on fostering and sustaining vibrant neighborhoods throughout the community. In addition to the special events known so well throughout the community, including the Spooky Pooch Parade, the Summer Meltdown, and the Front Porch Concert Series, LakewoodAlive has proven its position in the community as an effective and efficient housing program provider focused on intensive community outreach ensuring residents live in healthy and safe homes.

The proposed funding will provide for three specific target areas, which are Housing Outreach, the Pride Fund, and Bedbug Support Services.

**The Housing Outreach Program** will be funded at $40,000. The program is designed to educate and assist all residents, with a primary focus on low- to moderate-income households, live in healthy and safe housing. In 2017, LakewoodAlive was able to serve 541 families to address health, safety and code compliance improvements. Of those 541 families, 85% were low-moderate income households.

A few examples of the direct service provided include:

- Project management services for home repairs including mobilizing experienced volunteer labor to complete repairs that would otherwise be out of reach for low-moderate income residents.
- One-on-one in-home consultations provided to homeowners at no-cost.
- Financial assistance in the form of rebates, grants and loans and referrals to free credit counseling services.

Another pillar of the Housing Outreach program empowers homeowners through education. The "Knowing Your Home" workshop series continues to perform to sell-out crowds of do-it your-self homeowners. Examples of topics covered at workshops have included information on how-to contract repairs, home maintenance, and basic plumbing and electrical skills. All workshops are provided at no cost for attendees.

Facts about the Housing Outreach program:

- Since 2015, 39 households have participated in the Paint Lakewood Program and were able to take advantage of grants that helped to reduce the cost of contracted exterior painting. The total economic impact of those 39 households is estimated at $81,237
- The Volunteer Project Program has completed 137 projects since 2015, which has engaged over 1,100 volunteers to create a total estimated impact of $112,500.
- The Housing Outreach Program has served 1,445 families since 2015. Of those, 1,256 families were low-moderate income households.

**The Pride Fund** will be funded as a dollar for dollar match up to $45,000. This fund was created to address the issue of Lakewood residents who were not able to qualify for conventional financing to complete essential health, safety and code compliance issues. The program has been designed to assist households with an income up to 120% of area median income. This income range will meet the needs of our low-moderate income clients and those who just fall outside of CDBG income guidelines who are living on a tight budget andtrying to make ends meet. The Pride Fund is a loan guarantee program that will act as a co-signer for residents. The city's funding is structured as a dollar-for-dollar match to help incentivize additional private investment in this essential program. Each dollar raised by LakewoodAlive is matched by the city of Lakewood up to $45,000.

Facts about the Pride Fund:

- As of July 2018, the LakewoodAlive Pride Fund has raised $102,000 which will act as loan loss reserve for the fund
- LakewoodAlive was able to raise $50,000 towards the fund in 2017, and plans to raise $45,000 in 2018-2019
- LakewoodAlive will begin lending by the end of the summer of 2018.

**Bed Bug Support Services** will be funded at $20,000 to allow LakewoodAlive to continue to act as the city's partner in the administration of bed bug support services. LakewoodAlive was a key partner in developing the city's bed bug ordinance, which was supported by City Council in the fall of 2017. This partnership is based on models nationwide and is focused on best practices for bed bug management in all types and styles of buildings. Examples of these best practices include free inspections to determine if bed bugs are present, and referrals to proven contractors. The most critical role LakewoodAlive will play is serving as the lead customer service agency for issues citizens have with bed bugs, followed by programming and education to support complex issues that come up.

Facts about the Bed Bug Program:

- Mark McNamara, LakewoodAlice'sCommunity Engagement Specialist is a licensed exterminator, utilizing this license to help identify bed bugs
- Since the inception of the program in 2016, LakewoodAlive has worked with 140 families helping to identify bed bugs, while also educating them about treatment options and prevention.
- Since late 2017, with the change in the bed bug ordinance, LakewoodAlive has worked with 21 families. Of the 21 families, 19 of them were solved with minimal intervention. Only 3 of the 19 families had to be referred to the City of Lakewood Building Department for additional assistance.

LakewoodAlive is a proven partner in delivering meaningful and effective housing programs and services to the Lakewood community. LakewoodAlive's discipline and focus on being part of the city's housing initiatives and strategies have positively impacting thousands of citizens in the community. Residents have access to high quality housing support services as they work to maintain their homes. All residents are served, and Lakewood's most vulnerable residents receive quality support. We look forward to continuing this valuable partnership.

Please find the attached work plan, which provides more details about the services LakewoodAlive will deliver with this support. Please let me know if I can answer any questions you may have about this request.

Michelle Nochta
Planner

Jul 12, 2018 9:43:10 AM EDT

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## Account information

Miscellaneous / Economic Development

| | | |
|---|---|---|
| Fiscal year: | 2018 | Dr |
| Budget: | 1,000,550.00 | |
| Committed: | 866,224.73 | |
| Balance: | 134,325.27 | |

## Project Data

Project Entry Optional

| | | |
|---|---|---|
| 070004 | Grow Lakewood P | .00 |
| 070005 | Lakewood Seed P | .00 |
| 112904 | PRI: 1635 Hopki | .00 |
| 112905 | PRI: 2145 Halst | .00 |
| 122400 | ED: 11900 Madis | .00 |
| 122401 | ED: 1484 Elmwoo | .00 |

## Account Balance by Period

| | | | |
|---|---|---|---|
| 02 | February | 32,452.00 | 33,102.00 |
| 03 | March | 208,325.00- | 175,223.00 |
| 04 | April | 23,783.64 | 151,439.36 |
| 05 | May | 12,129.19- | 163,568.55 |
| 06 | June | 2,444.50 | 161,124.05 |
| 07 | July | 25,060.00- | 186,184.05 |
| 08 | August | .00 | 186,184.05 |

## Payment information

| Vendor (* indicates pending) | Total |
|---|---|
| LAKEWOOD ALIVE | 25,000.00 |
| CHARTREUSE, INC. | 1,875.00 |
| CLEVELAND HOME TITLE AGENCY, L | 675.00 |
| UNIVERSITY TEES, INC. | 25,702.00 |
| EPSTEIN DESIGN PARTNERS | 2,100.00 |
| BIKE CLEVELAND | 1,150.00 |
| FRONT PORCH MEDIA NETWORK LLC | 3,700.00 |

## Encumbrances

| PO # | Vendor | Balance |
|---|---|---|
| 079659 | LAKEWOOD, CITY OF | .00 |
| 082013 | LAKEWOOD, CITY OF | 201,789.39 |
| 085931 | LAKEWOOD, CITY OF | 606,400.00 |
| 087938 | LAKEWOOD, CITY OF | 131,000.00 |
| 088255 | EPSTEIN DESIGN PARTNE | 2,500.00 |
| 088306 | JOHNSON-LAUX CONSTRUC | 10,000.00 |
| 088308 | LAKEWOOD ALIVE | .00 |

## Pre Encumbrances

| Type | Req/PO | Project | Balance |
|---|---|---|---|

## Segment/Balance Details

| | | | | |
|---|---|---|---|---|
| Fund | 101 | General Fund | Original Budget | .00 |
| Department | 70 | Planning and Development | Revised Budget | 1,000,550.00 |
| Division | 01 | Planning and Development | Current expenditures | 25,060.00- |
| Activity basic | 46 | Community Environment | YTD expenditures | 161,124.05- |
| Sub activity | 1 | Community Environment | Unposted expenditures | .00 |
| Element | 93 | Miscellaneous | Encumbrances | 1,052,408.78 |
| Object | 02 | Economic Development | Unposted encumbrances | .00 |

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-185**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Renew Contract – Professional Services Contract – Re: Private Property Development Inspection Services**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to renew a Professional Service Contract with Mr. Joseph N. Schaller, PE, LLC in an amount not to exceed $60,000 to perform Inspection Services for Private Property Development and Dominion East Ohio Gas through August 31, 2019 to assure plan and Ohio EPA NPDES permitting compliance. This contract value is to extend current contract by $10,000 through August 31, 2018 and identify $50,000 for the next contract term.

Mr. Joseph N. Schaller, PE, LLC was chosen to perform these Professional Services due to his previous performance on the projects and history with Michael Benza & Associates, Inc. and previous work on the projects.

| | |
|---|---|
| Contracting Authority: | Ordinance 49-17 $11,000,000 |
| Contracting Balance: | $5,760,099 / $5,700,099 |
| Funding: | General Fund |
| Account Distribution: | 101-2070-462-30-15 $14,000 |
| Account Balance: | ($12,905) / ($72,905) |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Account Description | Prof Svs / Stormwater Review/Inspection |
| Commodity Code: | 349-000 |
| Bid Reference: | RFP |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jennifer Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers, Mayor** | _____ | _____ | _____ |

# M E M O R A N D U M

**DATE:** June 29, 2018

MKP

**TO:** Kim Smith, Procurement Officer

**FROM:** Mark K. Papke, PE, CPESC – City Engineer

**RE:** Private Property Development and Dominion East Ohio Gas Inspections

Joe Schaller, PE LLC has been the engineer administrating/inspecting the Lakewood projects and is the top ranked firm to perform these professional services.

The hourly rate will remain unchanged from previous years until August 31, 2019. These services are for Dominion East Ohio Gas project and private development projects that entail storm, sanitary, utility and pavement work in the right-of way and on private property that needs to be monitored on a part-time basis to assure plan compliance and compliance with Ohio EPA NPDES permitting. The hours will greatly depend on the number of private development projects and DEO projects, contractor's speed of work and the complexity of each project. Most of these costs are recovered through our storm water fee and developer's deposits and DEO reimbursements. The current period expires August 31, 2018 and the previously approved amount will be depleted by the end of the term.

At its earliest convenience, I request that the Board of Control approve Joseph N. Schaller P.E., LLC to continue to provide the services in the amount not to exceed $60,000 (an additional $10,000 for the remaining term and $50,000 for the next term ending August 31, 2019)such that these projects can be monitored. These services would be funded through Building & Housing Storm Water account 101-2070-462-30-15.

Please contact me with any questions.

cc: Joe Beno, Director of Public Works

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-17-199**

October 9, 2017

Board of Control
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Services Contract – Re: Private Property Development Inspection Services**

Dear Members of the Committee:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a Professional Service Contract with Mr. Joe Schaller, PE in an amount not to exceed $40,000 to perform Inspection Services for Private Property Development and Dominion East Ohio through August 31, 2018 to assure plan compliance and compliance with Ohio EPA NPDES permitting.

Mr. Joe Schaller, PE was chosen to perform these Professional Services due to his previous performance on the projects and history with Michael Benza & Associates, Inc. and previous work on the projects.

| | |
|---|---|
| Contracting Authority: | Ordinance 49-16 $11,000,000 |
| Contracting Balance: | $5,180,000 / $5,140,000 |
| Funding: | General Fund |
| Account Distribution: | 101-2070-462-30-15 $14,000 |
| Account Balance: | ($4,154) / ($44,154) |
| Contract Approved by Law: | Yes _____ / No _____ / PO ✓ |
| Account Description | Prof Svs / Stormwater Review/Inspection |
| Commodity Code: | 349-000 |
| Bid Reference: | RFP |

Previous Award through Aug 31, 2018

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | MKP | | 10-9-2017 |
| **Kevin M. Butler, Director of Law** | | | 10/9/17 |
| **Jennifer Pae, Director of Finance** | | | 10/9/17 |
| **Michael P. Summers, Mayor** | MPS | | 10-9-17 |

Jul 12, 2018 10:02:23 AM EDT

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**Account information**

Professional Services / Stormwater Review/Inspect

| | | |
|---|---|---|
| Fiscal year: 2018 | | Dr |
| Budget: | 14,000.00 | |
| Committed: | 29,239.00 | |
| Balance: | 15,239.00- | |

**Project Data**

Project Entry Optional

**Account Balance by Period**

| | | | |
|---|---|---|---|
| 01 | January | 4,092.00 | 4,092.00 |
| 02 | February | 1,207.00- | 2,885.00 |
| 03 | March | 3,372.00 | 6,257.00 |
| 04 | April | 5,522.00 | 11,779.00 |
| 05 | May | 3,422.00 | 15,201.00 |
| 06 | June | 4,664.00 | 19,865.00 |
| 07 | July | 7,040.00 | 26,905.00 |

**Payment information**

| Vendor (* indicates pending) | Total |
|---|---|
| SCHALLER PE LLC, JOSEPH N. | 33,044.00 |

**Encumbrances**

| PO # | Vendor | Balance |
|---|---|---|
| 088055 | SCHALLER PE LLC, JOSE | 2,334.00 |

**Pre Encumbrances**

| Type | Req/PO | Project | Balance |
|---|---|---|---|

**Segment/Balance Details**

| | | | | |
|---|---|---|---|---|
| Fund | 101 | General Fund | Original Budget | 14,000.00 |
| Department | 20 | Public Safety | Revised Budget | .00 |
| Division | 70 | Housing and Building | Current expenditures | 7,040.00 |
| Activity basic | 46 | Community Environment | YTD expenditures | 19,865.00 |
| Sub activity | 2 | Community Environment | Unposted expenditures | .00 |
| Element | 30 | Professional Services | Encumbrances | 2,334.00 |
| Object | 15 | Stormwater Review/Inspect | Unposted encumbrances | .00 |

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-186**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Madison Park Basketball Court Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract to Vasco Sports Contractors in the amount of $2,000 to install fencing next to the H2O garden as part of the Madison Park Basketball Court Project. Contract award to Vasco Sports Contractors now totals $62,000.

Madison Park Basketball Court Project will be purchased through National Cooperative Purchasing Alliance (NCPA) contract #08-07 Region 14 ESC as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

| | |
|---|---|
| Contracting Authority: | Ordinance 54-17 $750,000 |
| Contracting Balance: | $281,000 / $279,000 |
| Funding: | General Fund |
| Account Distribution: | 101-3010-451-84-10 Proj #187005 $60,000 |
| Account Balance: | $0 / ($2,000) |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Object Code: | Madison Park Basketball Court |
| Commodity Code: | 912-044 |
| Bid Reference: | National Cooperative Purchasing Alliance |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jenn Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers, Mayor** | _____ | _____ | _____ |

# MEMORANDUM

**DATE:** **June 30, 2018**

**TO:** Kim Smith

**FROM:** Joe Beno

**RE:** Vasco Sports Contractors – Madison Park basketball court, ADDITION

I recommend the addition of $2000 to this contract to install a line of fence next to the H2O garden at Madison Park. The garden is about 15' from the court but we feel the need for this fence to protect the plants from being crushed by errant shots or people retrieving those shots. It will be placed next to the garden as to avoid direct damage from being next to the court. The fence will be 4' tall green chain link.

February 28, 2018
*I recommend approval of a contract with Vasco Sports Contractors in the amount of $60,000 to install a new basketball court at Madison Park. Vasco's pricing is based off their National Cooperative Purchasing Alliance (NCPA) contract # 08-07 Region 14 ESC.*

*The work includes excavating the existing area, placing stone and asphalt, installing new taller fence along the baseball field and painting lines for the court.*

*This project was budgeted for in the 2018 capital budget and will be paid for from account 101-3010-451-84-10.*

*Quote and aerial are attached.*

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-102**

March 5, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Award Contract – Madison Park Basketball Court Project**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Vasco Sports Contractors in an amount not to exceed $60,000 to perform the Madison Park Basketball Court Project as outlined in the attached proposal.

Madison Park Basketball Court Project will be purchased through National Cooperative Purchasing Alliance (NCPA) contract #08-07 Region 14 ESC as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

| | |
|---|---|
| Contracting Authority: | Ordinance 54-17 $750,000 |
| Contracting Balance: | $580,000 / $520,000 |
| Funding: | General Fund |
| Account Distribution: | 101-3010-451-84-10 Proj #187005 $60,000 |
| Account Balance: | $60,000 / $0 |
| Contract Approved by Law: | Yes ____ / No ✓ / PO ✓ / C/C ____ |
| Object Code: | Madison Park Basketball Court |
| Commodity Code: | 912-044 |
| Bid Reference: | National Cooperative Purchasing Alliance |

Previous Award

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | | | 3/5/18 |
| **Kevin M. Butler, Director of Law** | | | 3/6/18 |
| **Jenn Pae, Director of Finance** | | | 3/5/18 |
| **Michael P. Summers, Mayor** | | | 3-5-18 |

NCPA
National Cooperative Purchasing Alliance

VASCO
Sports Contractors

## Vasco Sports Contractors

Website: http://vasco-sports.thevascogroup.com

## Overview

**Vasco Sports Builds All Athletic Facilities, and Builds Them Right!**

Vasco Sports Contractors offers clients the passion and experience they need for their sports construction projects. Vasco's design team can handle any athletic field or court project from start to finish. For over 40 years Vasco has served as a trusted resource for anyone looking for professional quality athletic facilities, no matter what sport they're involved in. Vasco is one of the few companies in the country with ASBA (American Sports Builder Association) Certified Track, Tennis, and Field builders on staff, and has successfully completed everything from backyard tennis courts to full scale football stadiums for some of the most respected athletic programs in the nation.

Vasco is the sports contractor of choice for dozens of respected collegiate facilities including Ohio State University and the University of Michigan. Vasco has spent the last 40 years building baseball fields, tennis courts, football fields, running tracks and every other type of athletic field, court, track, path or play area imaginable. No matter what your project involves, you can put your trust in Vasco Sports Contractors to get the job done right, because Vasco uses only high quality sports surfaces and the most advanced laser equipment available to ensure all Vasco-built athletic tracks, fields and courts are of the highest quality possible.

Old, low quality or poorly maintained athletic facilities are not only ugly to look at, but also increase risk of injury for athletes as the materials wear out. Vasco can handle all your sports construction projects from start to finish, performing design work, excavation, paving and surfacing to ensure all your expectations are met. Don't settle for substandard sports facilities, contact Vasco today!

## Contract Info

**Awarded Vendor:**
Vasco Sports Contractors

**Contract Awarded:**
Athletic Surfacing Systems Maintenance and Construction

**Contract Number:**
08-07

**Lead Agency:**
Region 14 ESC

**Contract Term:**
3 year term, May 11, 2015 to May 31, 2018
**Option to renew for two (2) additional one (1) year periods.*

Jul 12, 2018 10:23:23 AM EDT

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Project 187005-Madis
- Account types
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- Encumbrances
- Miscellaneous info
- Pending transactio
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**Project Information**

| | |
|---|---|
| Description: | MadisonPrkBasketballCourt |
| Status: | Active |
| Estimate: | 60,000.00 |
| Type: | GF General Fund |
| Sub type: | PK Park Improvements |
| Start/stop dates: | 1/01/2018 - |
| 1st month of FY: | 00 |
| Source of funds: | |

**Project Code**

There are no user defined code fields for this project

**Project Year-to-Date**

| | | |
|---|---|---|
| FY: 2018 | Balance | 60,000.00 |
| Budget: | | 60,000.00 |
| Actual: | | .00 |
| Unposted: | | .00 |
| Pre-encumbrance: | | .00 |
| Encumbrance: | | .00 |
| Pending: | | .00 |

**Project Life-to-Date**

| | | |
|---|---|---|
| FY(s): 0000 - 9999 | Balance | 60,000.00 |
| Budget: | | 60,000.00 |
| Actual: | | .00 |
| Unposted: | | .00 |
| Pre-encumbrance: | | .00 |
| Encumbrance: | | .00 |
| Pending: | | .00 |

| Account Number | Description | Budget | Actual |
|---|---|---|---|
| 101-3010-451.84-10 | Imps. Other Than Bldgs. / Parks | 60,000.00 | |
| 240-3010-461.84-10 | Imps other than Buildings / Parks | .00 | |

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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-187**

July 16, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Amend Contract – Professional Service Contract – Re: Legal Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Law, and the attached letter of recommendation, I am submitting for your consideration this request to amend a professional services contract with Kohrman Jackson & Krantz LLP in the amount of $30,000 to provide additional professional legal services in regard to the Lakewood Wellness Foundation. Contract award to Kohrman Jackson & Krantz LLP now totals $50,000.

| | |
|---|---|
| Contracting Authority: | Ordinance 43-17A $500,000 |
| Contracting Balance: | $318,300 / $288,300 |
| Funding: | Lakewood Wellness Foundation Trust & Agency Fund |
| Account Distribution: | 791-5099-410-91-02 $0 |
| Account Balance: | ($45,834) / ($75,834) |
| Contract Approved by Law: | Yes _____ / No _____ / PO _____ / c/c _____ |
| Object Code: | Professional Services / Special Legal Services |
| Commodity Code: | 961-050 |
| Bid Reference: | Professional Service |

Kim Smith
Purchasing Manager

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | _____ | _____ | _____ |
| **Kevin M. Butler, Director of Law** | _____ | _____ | _____ |
| **Jennifer Pae, Director of Finance** | _____ | _____ | _____ |
| **Michael P. Summers, Mayor** | _____ | _____ | _____ |

Prof Svs related to Lkwd Hosp 2018 I

KEVIN M. BUTLER
DIRECTOR OF LAW

PAMELA ROESSNER
CHIEF PROSECUTOR

JENNIFER L. SWALLOW
CHIEF ASSISTANT LAW DIRECTOR

ANDREW FLECK
ASSISTANT PROSECUTOR

**LAW DEPARTMENT**
**OFFICE OF PROSECUTION**
**12650 Detroit Avenue • Lakewood, Ohio 44107**
**216/529-6030 • FAX 216/228-2514**
**Website: www.onelakewood.com**
Email: law@lakewoodoh.net

**JULY 16, 2018**

Board of Control
City of Lakewood, Ohio

Dear Board Members:

This letter is to request authority for the City of Lakewood, Law Department to enter into an agreement with Kohrman Jackson & Krantz LLP to provide professional legal services in regards to the Lakewood Wellness Foundation matters for an additional amount of $30,000.00 for the year 2018. Invoices for this matter should be from account number 791-5009-410-91-02.

Very truly yours,

Kevin M. Butler
Law Director

12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

**Reference No. BC-18-100**

March 5, 2018

Board of Control
City of Lakewood, Ohio 44107

**Subject: Award Contract – Professional Service Contract – Re: Legal Services**

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Mayor's Office, and the attached letter of recommendation, I am submitting for your consideration this request to award a professional services contract with Kohrman Jackson & Krantz LLP in an amount not to exceed $20,000 to provide professional legal services in regard to the city's obligations set forth in Article IV, Section 4.1 of the Master Agreement by and between the City of Lakewood, Lakewood Hospital Assn., and The Cleveland Clinic Foundation by assisting the Foundation Planning Task Force develop the structure and file for tax exemption for the Lakewood Wellness Foundation.

| | |
|---|---|
| Contracting Authority: | Ordinance 43-17 $500,000 |
| Contracting Balance: | $457,300 / $437,300 Lakewood Wellness Foundation TF |
| Funding: | ~~Lakewood Hospital Special Revenue~~ Fund Trust & Agency |
| Account Distribution: | 791-5099-410-91-02 $0 |
| Account Balance: | $0 / ($20,000) |
| Contract Approved by Law: | Yes ✓ / No ____ / PO ✓ / c/c ____ |
| Object Code: | Professional Services / Special Legal Services |
| Commodity Code: | 961-050 |
| Bid Reference: | Professional Service |

Kim Smith
Purchasing Manager

Previous Award

| | Approved | Disapproved | Date |
|---|---|---|---|
| **Joseph J. Beno PE, Director of Public Works** | | | 3/5/18 |
| **Kevin M. Butler, Director of Law** | | | 3/5/18 |
| **Jennifer Pae, Director of Finance** | | | 3/5/18 |
| **Michael P. Summers, Mayor** | | | 3-5-18 |

Prof Svs related to Lkwd Hosp 2018 C

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**Account information**

Miscellaneous / Refunds

| | | |
|---|---|---|
| Fiscal year: 2018 | | Dr |
| Budget: | | .00 |
| Committed: | 36,073.95 | |
| Balance: | 36,073.95- | |

**Project Data**

Project Entry Optional

**Account Balance by Period**

| | | | |
|---|---|---|---|
| 04 | April | 138.35 | 138.35 |
| 05 | May | 30,583.50 | 30,721.85 |
| 06 | June | 5,352.10 | 36,073.95 |
| 07 | July | .00 | 36,073.95 |
| 08 | August | .00 | 36,073.95 |
| 09 | September | .00 | 36,073.95 |
| 10 | October | .00 | 36,073.95 |

**Payment information**

| Vendor (* indicates pending) | Total |
|---|---|
| BUSINESS VOLUNTEERS UNLIMITED | 3,500.00 |
| MCSHEPARD, RANDELL | 14,833.00 |
| KOHRMAN JACKSON & KRANTZ LLP | 17,602.60 |

**Encumbrances**

| PO # | Vendor | Balance |
|---|---|---|

**Pre Encumbrances**

| Type | Req/PO | Project | Balance |
|---|---|---|---|

**Segment/Balance Details**

| | | | | |
|---|---|---|---|---|
| Fund | 791 | Wellness Foundation | Original Budget | .00 |
| Department | 50 | Finance | Revised Budget | .00 |
| Division | 99 | General Administration | Current expenditures | .00 |
| Activity basic | 41 | General Government | YTD expenditures | 36,073.95 |
| Sub activity | 0 | Trust/Agency Fund | Unposted expenditures | .00 |
| Element | 91 | Miscellaneous | Encumbrances | .00 |
| Object | 02 | Refunds | Unposted encumbrances | .00 |

Read and referred to Finance Committee 6/4/18; second reading 6/18/18. Please substitute for the original.

ORDINANCE NO: 43-17A

BY: Anderson, Bullock, George, Litten O'Leary, O'Malley, Rader

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, amending Ordinance 43-17, adopted December 18, 2017, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2018 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the city of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018; now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. Section 1 of Ordinance 43-17, adopted December 18, 2018, currently reading as follows:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services ..... 225,000
2) Recodification of Ordinances ..... 12,500
3) Financial Audit ..... 75,000
4) Hospitalization and Health Care Benefit Consulting Services ..... 40,000
5) Consultant for Workers Compensation ..... 30,000
6) Risk Management Consulting Services ..... 15,000
7) Healthcare, Physicals, Drug & Alcohol Testing ..... 25,000
8) Employee Assistance Program ..... 15,000
9) Supervisor / Manager / Employee Training ..... 125,000
10) Exams for Classified Positions ..... 75,000
11) Housing and Building Plans Examinations ..... 75,000
12) Lakewood Jail Medical Services ..... 50,000
13) Band Concerts ..... 15,000
14) Municipal Engineering Consultant ..... 80,000
15) Debt Issuance Costs ..... 100,000
16) Integrated Wet Weather Plan Professional Services ..... 750,000
17) Administrative Professional Services ..... 300,000
18) Professional Services related to Lakewood Hospital ..... 500,000

Sub-Total ..... $2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB) ..... 115,000
2) Government Agreements (Bd of Ed/Pools) ..... 800,000
3) Financial Institution Service Charges ..... 60,000
4) Electronic Payment Services ..... 250,000
5) Property & Liability Insurance Contracts ..... 500,000
6) Workers' Comp Stop Loss Insurance ..... 90,000
7) Life Insurance ..... 20,000
8) Hospitalization and Health Care Benefit Services ..... 8,500,000
9) Medical Claims Billing Service ..... 100,000
10) Sentenced Prisoners Full Jail Service ..... 200,000
11) Home Delivered Meals ..... 47,500
12) Distribution System Leak Survey ..... 25,000
13) Disposal of Screenings and Grit (WWTP) ..... 10,000
14) Excavation Spoils Removal ..... 100,000
15) Roll of Box for Street Sweeping ..... 60,000
16) Solid Waste Disposal Site ..... 900,000
17) Organic Waste Disposal ..... 30,000
18) Waste Collections – Condominiums ..... 105,000
19) Biosolids Disposal ..... 105,000
20) Roll-Off Box for Construction Debris ..... 65,000
21) Site to Receive & Process Yard Waste ..... 45,000
22) Lab Analysis Service ..... 25,000
23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts ..... 550,000
24) Communications Services ..... 100,000
25) Water Meter Program Maintenance ..... 25,000
26) Telephone Service ..... 95,000
27) Cellular Phone Service ..... 250,000
28) HVAC Maintenance ..... 125,000
29) Elevator Maintenance ..... 25,000
30) Fire Alarm Maintenance ..... 50,000
31) Copier Maintenance Service ..... 25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance ..... 250,000
33) Rental and Laundry of Uniforms ..... 35,000
34) Advertising ..... 30,000

35) Printing Services ..... 165,000
36) CRIS/LEADS Fees ..... 20,000
37) Parking Citation Billing Service ..... 50,000
38) Fireworks Display ..... 40,000
39) Transportation Services ..... 65,000

Sub-Total ..... $14,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate ..... 45,000
2) Concrete Supplies ..... 50,000
3) Asphalt Materials ..... 50,000
4) Asphalt Cold Patch ..... 25,000
5) Crack Sealant ..... 40,000
6) Road Salt (Sodium Chloride) ..... 300,000
7) Fire Hydrants, Sewer and Water Appurtenances ..... 100,000
8) Water Meter Supplies & Materials ..... 40,000
9) Sign Shop-Supplies, Blanks & Reflective Material ..... 195,000
10) Polymer Flocculants ..... 30,000
11) Wastewater Treatment Chemicals ..... 125,000
12) Tires and Road Service ..... 85,000
13) Automotive Repairs, Parts and Supplies ..... 600,000
14) Oil and Lubricants ..... 40,000
15) Fuel (Gasoline and Diesel) ..... 500,000
16) Purchase of Uniforms and Gear – Public Works ..... 20,000
17) Electrical Supplies ..... 50,000
18) Hardware Supplies ..... 45,000
19) Janitorial Supplies ..... 50,000
20) Landscape Materials ..... 30,000
21) Lumber Supplies ..... 100,000
22) Plumbing Supplies ..... 40,000
23) Pool Supplies – Chemicals ..... 45,000
24) Small Tools and Equipment ..... 130,000
25) Prisoner Food Supplies ..... 35,000
26) Purchase Uniforms & Gear – Safety Forces ..... 75,000
27) Ammunition ..... 30,000
28) Office Supplies ..... 40,000
29) Computer Supplies ..... 10,000
30) Computer Software ..... 45,000
31) Communications Equipment ..... 75,000
32) Paper Supplies ..... 15,000
33) Lease Copier Equipment ..... 35,000
34) Subscriptions/Publications ..... 30,000
35) Reforestation ..... 200,000
36) Police Operating Equipment ..... 150,000
37) Fire/EMS Operating Equipment ..... 150,000
38) Waste Water Treatment Plant Operating Equipment ..... 100,000
39) Fitness Equipment/Devices ..... 30,000

Sub-Total ..... $3,755,000

Total ..... $20,315,000



shall be and is hereby amended to read:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2018 Budget are as follows:

1) Legal Services ..... 225,000
2) Recodification of Ordinances ..... 12,500
3) Financial Audit ..... 75,000
4) Hospitalization and Health Care Benefit Consulting Services ..... 40,000
5) Consultant for Workers Compensation ..... 30,000
6) Risk Management Consulting Services ..... 15,000
7) Healthcare, Physicals, Drug & Alcohol Testing ..... 25,000
8) Employee Assistance Program ..... 15,000
9) Supervisor / Manager / Employee Training ..... 125,000
10) Exams for Classified Positions ..... 75,000
11) Housing and Building Plans Examinations ..... 75,000
12) Lakewood Jail Medical Services ..... 50,000
13) Band Concerts ..... 15,000
14) Municipal Engineering Consultant ..... 80,000
15) Debt Issuance Costs ..... 100,000
16) Integrated Wet Weather Plan Professional Services ..... 750,000
17) Administrative Professional Services ..... 300,000
18) Professional Services related to Lakewood Hospital ..... 500,000

Sub-Total ..... $2,507,500

Services contracts included in the 2018 Budget are as follows:

1) Government Agreements (WEB) ..... 115,000
2) Government Agreements (Bd of Ed/Pools) ..... 800,000
3) Financial Institution Service Charges ..... 60,000
4) Electronic Payment Services ..... 250,000
5) Property & Liability Insurance Contracts ..... 500,000
6) Workers' Comp Stop Loss Insurance ..... 90,000
7) Life Insurance ..... 20,000
8) Hospitalization and Health Care Benefit Services ..... 8,500,000
9) Medical Claims Billing Service ..... 100,000
10) Sentenced Prisoners Full Jail Service ..... 200,000
11) Home Delivered Meals ..... 47,500
12) Distribution System Leak Survey ..... 25,000
13) Disposal of Screenings and Grit (WWTP) ..... 10,000
14) Excavation Spoils Removal ..... 100,000
15) Roll of Box for Street Sweeping ..... 60,000
16) Solid Waste Disposal Site ..... 900,000
17) Organic Waste Disposal ..... 30,000
18) Waste Collections – Condominiums ..... 105,000
19) Biosolids Disposal ..... 105,000
20) Roll-Off Box for Construction Debris ..... 65,000
21) Site to Receive & Process Yard Waste ..... 45,000
22) Lab Analysis Service ..... 25,000

23) Citywide Computer Hrdwr Op. Sys., & Software Maint Contracts ..... 550,000
24) Communications Services ..... 100,000
25) Water Meter Program Maintenance ..... 25,000
26) Telephone Service ..... 95,000
27) Cellular Phone Service ..... 250,000
28) HVAC Maintenance ..... 125,000
29) Elevator Maintenance ..... 25,000
30) Fire Alarm Maintenance ..... 50,000
31) Copier Maintenance Service ..... 25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance ..... 250,000
33) Rental and Laundry of Uniforms ..... 35,000
34) Advertising ..... 30,000
35) Printing Services ..... 165,000
36) CRIS/LEADS Fees ..... 20,000
37) Parking Citation Billing Service ..... 50,000
38) Fireworks Display ..... 40,000
39) Transportation Services ..... 65,000
40) **Lakewood Hospital Demolition, Hazmat Abatement and Site Preparation** ..... 7,000,000

**Sub-Total** ..... $21,052,500

Materials, supplies, and equipment authorized for purchase under the 2018 Budget are as follows:

1) Sand and Aggregate ..... 45,000
2) Concrete Supplies ..... 50,000
3) Asphalt Materials ..... 50,000
4) Asphalt Cold Patch ..... 25,000
5) Crack Sealant ..... 40,000
6) Road Salt (Sodium Chloride) ..... 300,000
7) Fire Hydrants, Sewer and Water Appurtenances ..... 100,000
8) Water Meter Supplies & Materials ..... 40,000
9) Sign Shop-Supplies, Blanks & Reflective Material ..... 195,000
10) Polymer Flocculants ..... 30,000
11) Wastewater Treatment Chemicals ..... 125,000
12) Tires and Road Service ..... 85,000
13) Automotive Repairs, Parts and Supplies ..... 600,000
14) Oil and Lubricants ..... 40,000
15) Fuel (Gasoline and Diesel) ..... 500,000
16) Purchase of Uniforms and Gear – Public Works ..... 20,000
17) Electrical Supplies ..... 50,000
18) Hardware Supplies ..... 45,000
19) Janitorial Supplies ..... 50,000
20) Landscape Materials ..... 30,000
21) Lumber Supplies ..... 100,000
22) Plumbing Supplies ..... 40,000
23) Pool Supplies – Chemicals ..... 45,000
24) Small Tools and Equipment ..... 130,000
25) Prisoner Food Supplies ..... 35,000
26) Purchase Uniforms & Gear – Safety Forces ..... 75,000
27) Ammunition ..... 30,000
28) Office Supplies ..... 40,000
29) Computer Supplies ..... 10,000
30) Computer Software ..... 45,000
31) Communications Equipment ..... 75,000
32) Paper Supplies ..... 15,000



33) Lease Copier Equipment ..... 35,000
34) Subscriptions/Publications ..... 30,000
35) Reforestation ..... 200,000
36) Police Operating Equipment ..... 150,000
37) Fire/EMS Operating Equipment ..... 150,000
38) Waste Water Treatment Plant Operating Equipment ..... 100,000
39) Fitness Equipment/Devices ..... 30,000

**Sub-Total** ..... $3,755,000

**Total** ..... $27,315,000

Section 2. Contracts for supplies, services and equipment in excess of $7,500 and for professional services in excess of $5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 7/2/18

President

Maureen M Bach
(Acting) Clerk

Approved: July 6 2018

Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/20/17. SECOND READING 12/4/17.

SECOND READING 12/4/17.

ORDINANCE NO. 44-17 BY: Anderson, Bullock, Litten Marx, Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into service contracts in accordance with the Administrative Code of the City of Lakewood for the Department of Planning & Development in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts in accordance with the Administrative Code of the City of Lakewood, for the Division of Planning & Development, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Service Contracts** **$4,400,000**

Building Code Enforcement;
Childcare Scholarship Assistance Program;
Cleveland Tenants Organization: Landlord Tenant Services;
Commercial Property Revitalization (Storefront Renovation) Program;
Cuyahoga County Planning Commission;
Domestic Violence & Child Advocacy Center: Victim Advocacy Services;
Economic Development Loan Fund;
First Time Homebuyer Down Payment Assistance Program (CDBG & HOME);
Greater Cleveland Regional Transit Authority;
Home Improvement Grant Program (HIG);
Home Investment Partnerships Program (HOME);
Home Weatherization Assistance Program;
Housing Research & Advocacy Center: Fair Housing Services;
LakewoodAlive: Housing Outreach & Paint Rebate Programs;
Lakewood Community Services Center: Case Management Services, Emergency Shelter Services, Employment Services, Food Pantry & Homelessness Prevention Programs;
Lakewood-SBA-Cuyahoga County Small Business Performance Grant Program;
Loan Servicing Fees: Low-Interest Loan, Nuisance Demolition, Nuisance Rehabilitation, RAMP & Weatherization Programs;
Low-Interest Housing Rehabilitation Loan Program (LIL);
Neighborhood Stabilization Program (NSP): Acquisition, Rehabilitation & Demolition;
North Coast Health: Health Services;
Nuisance Demolition Program;
Nuisance Rehabilitation Program;
Property Revitalization Program; Acquisition, Rehabilitation, Marketing & Sale;
Public Infrastructure Improvements: Sidewalk Repair/Replacement, Street Resurfacing, Streetscape Enhancements, Transit Waiting Environments & Water Main Replacement & Park Improvements;
Repair Accessibility & Maintenance Program (RAMP);
SEED Small Business Loan Program: Loan Servicing Fees;
Senior Supportive Services.

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

President of Council

READ & REFERRED TO TEH FINANCE COMMITTEE 11/20/17.
SECOND READING 12/4/17.

ORDINANCE NO. 49-17 BY: Anderson, Bullock, Litten, Marx, Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the **Wastewater System and Treatment Improvement Program** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

**Wastewater System and Treatment Improvement Program** **$11,500,000**

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

President of Council

Mary T. Hazien
Clerk of Council

Approved: December 20, 2017

Mayor

READ & REFERRED TO THE FINANCE COMMITTEE
11/201/17. SECOND READING 12/4/17.

ORDINANCE NO. 54-17 BY: Anderson, Bullock, Litten, Marx, Nowlin, O'Leary, O'Malley.

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least five (5) members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for **Parks & Pools Improvements** in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, this Council by a vote of at least five (5) of its members determines that this ordinance is an emergency measure, and that this ordinance shall take effect at the earliest date possible as set forth in Article III, Sections 10 and 13 of the Second Amended Charter of the City of Lakewood, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2018 in accordance with the Capital Improvement Plan for fiscal year 2018; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

| | |
|---|---|
| **Parks & Pools Improvement** | **$750,000** |

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble, and provided it receives the affirmative vote of at least five (5) members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: December 18, 2017

President of Council

Mary F. Hagan
Clerk of Council

Approved: December 20 2017

Mayor