

**MINUTES
OF A REGULAR MEETING OF
LAKEWOOD CIVIL SERVICE COMMISSION
MAIN AUDITORIUM
TUESDAY, JUNE 17, 2025
5:00 P.M.**

Meeting called to order at 5:01 p.m.

I. Present: Commissioners John Mills, Terry Vincent, and Nathaniel Szep.

Also present: Assistant Law Director Jennifer Swallow, Human Services Director Chad Berry, Captain David Harp, Nicole Zierenberg, and Secretary James Motylewski.

II. Reading and disposal of the minutes of the regular Civil Service Commission meeting held on May 20, 2025, without the necessity of reading.

Motion by John Mills, second by Terry Vincent, to approve the minutes of the regular Civil Service Commission meetings held on May 20, 2025, without necessity of reading.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

III. Old Business: None

IV. New Business:

1. Review scores and certification of the 2025 Entry Level Firefighter-Paramedic Eligible List, to go in effect on June 20, 2025, and scheduled to expire on June 20, 2026, with the option to extend the list up to June 20, 2027. In accordance with Article 5, Section 502(A).

There was a total of fifty-four applicants who applied and all fifty-four showed to take the written examination. There were eleven applicants who failed the exam, leaving a total of forty-three on the Eligible List. The commission had no questions.

Motion by John Mills, second by Nathaniel Szep, to certify the 2025 Entry Level Firefighter-Paramedic Eligible List, to go in effect on June 20, 2025, and scheduled to expire on June 20, 2026, with the option to extend the list up to June 20, 2027. In accordance with Article 5, Section 502(A).

Ayes: 3

Nays: 0

Motion: Passed unanimously.

2. Request to review and accept the United States Military Physical Agility Test (PAT) scores for Entry-Level Police Officer Candidate Collin Hyre, who was unable to attend the May 31, 2025, PAT provided by Lakewood PD.

Captain Albrecht was out of town and unable to attend the meeting, however, indicated Collin Hyre was unable to attend the scheduled PAT test on May 31, 2025, due to a prior military reserve obligation. Cpt. Albrecht requested the Commission accept Mr. Hyre's recent military PAT instead.

The Commission had some questions to ask regarding this request and asked if this item be deferred until Captain Albrecht returned.

Motion by John Mills, second by Terry Vincent, to defer the above request until Captain Albrecht returned, due to questions presented.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

3. Conduct a Non-Competitive Examination for the position of Clinical Manager, in Human Service. A minimum score of 80% is required to be placed on the eligible list, in accordance with Article 4, Section 411 of the Civil Service Rules & Regulations.

Motion by Terry Vincent, second by Nathaniel Szep, to enter into executive session to conduct a non-competitive examination with Nicole Zierenberg for the position Clinical Manager, in Human Service, having a minimum score of 80% to be placed on the eligible list, in accordance with Article 4, Section 411 of the Civil Service Rules & Regulations.

Roll Call:

John Mills- Yes

Nathaniel Szep- Yes

Terry Vincent- Yes

Enter Executive Session: 5:12 p.m.

Exit Executive Session: 5:23 p.m.

We are now returning to the open session.

Motion by John Mills, second by Terry Vincent, to certify the eligible list for the position of Clinical Manager in Human Service, to be in effect for one (1) year in accordance with Article 5 of the Civil Service Rules & Regulations.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

V. Adjournment:

Motion by Terry Vincent, second by Nathaniel Szep, to adjourn the meeting.

Ayes: 3

Nays: 0

Motion: Passed unanimously.

Meeting adjourned at 5:25 p.m.

Respectfully submitted,



President

9/16/25

Date



James Motylewski, Secretary