

**MINUTES  
OF A REGULAR MEETING OF  
LAKEWOOD CIVIL SERVICE COMMISSION  
MEETING HELD REMOTELY VIA ZOOM  
TUESDAY, JULY 15, 2025 @ 4:00 P.M.**

Meeting called to order at 4:05 p.m.

I. Present: Commissioners John Mills, and Terry Vincent.

Also present: Assistant Law Director Jennifer Swallow, and Secretary James Motylewski.

II. Reading and disposal of the minutes of the regular Civil Service Commission meeting held on June 17, 2025, without the necessity of reading.

Motion by John Mills, second by Terry Vincent, to approve the minutes of the regular Civil Service Commission meetings held on June 17, 2025, without necessity of reading.

Ayes: 2

Nays: 0

Motion: Passed.

III. Old Business:

1. Request to review and accept the United States Military Physical Agility Test (PAT) scores for Entry-Level Police Officer Candidate Collin Hyre, who was unable to attend the May 31, 2025, PAT provided by Lakewood PD.

Captain Albrecht stated to resolve this issue, he has invited entry level Police Officer candidate Collin Hyre to the Lakewood Police Department's next scheduled PAT, to be given on Saturday, September 6, 2025. Captain Albrecht is withdrawing his request to the commission to allow Collin Hyre's military PAT scores, in lieu of taking the police department's PAT test.

At a later date, Captain Albrecht would be willing to discuss with the Commission on possibly updating the Rules & Regulation to see if allowing military PAT scores would be an option.

IV. New Business:

1. Request to review and accept the updated Job Description for Public Works Project Manager WWTP.

A review of the red line Job Description for Public Works Project Manager WWTP was conducted and there were no questions raised by the commission.

Motion by John Mills, second by Terry Vincent, to accept the updated Job Description for Public Works Project Manager WWTP.

Ayes: 2

Nays: 0

Motion: Passed.

V. Adjournment:

Motion by Terry Vincent, second by John Mills, to adjourn the meeting.

Ayes: 2

Nays: 0

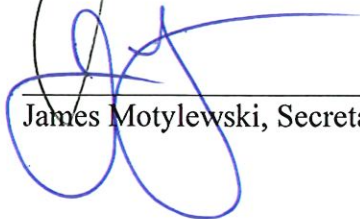
Motion: Passed.

Meeting adjourned at 4:09 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
President

9/16/25  
Date

  
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James Motylewski, Secretary