

## Monthly Meeting Minutes

Lakewood Community Relations Advisory Commission

Sept 14, 2023

Virtual Meeting via Zoom

6:30pm

Mission: The Lakewood Community Relations Advisory Commission was established (LCO Chapter 142) in 2005 to serve in an advisory capacity for the purpose of educating, informing and making recommendations to City officials, departments, boards and commissions on matters relating to community relations within the City of Lakewood in an effort to advance: respect for diversity, bonds of mutuality and equity.

Called to order 6:32 pm.

Members Present: Camille Bragg, Jon Gromek, Stacey Loejos, Tracy Greenberg, Jason Frederick, Marlo Samko, Dawn Ellis, Mary Kennedy

City Staff: Melissa Garrett

Absent: Lise Stevens, Aidan Lawrence

Motion to approve August Minutes- Jon Gromek. Second- Camille Bragg. Minutes approved as amended.

### Old Business

Community Update: Spooky Pooch Coming up, Chocolate Walk in downtown coming up in October

Task Force Updates:

Youth Council has started accepting applications for new members, grades 8-12, Oct 14 deadline

Youth Council: advisory group that advises Mayor on issues involving youth, ban smoking in Lakewood parks on their recommendation, made into law (Melissa), meet once per month

Anti-racism task force- the racial equity plan launch Sept 24 1-5pm with Equius group

Tracy- ADA link has transition plan for review and comment by public, ends Sept 19 for public comment. After comment period plan will get voted on by Task Force to send to Council for vote, then put into practice over coming years, new commission on accessibility will be formed after ratification, task force will be dissolved

Mission statement read

Update on special project for Mayor: no update available, meeting set for October 20<sup>th</sup> at 9:30 and Mayor George will share more information at that time

## New Business

Welcome to Lakewood: change to event date- Oct 25 conflicts with parent teacher conferences, November 1 is new date available from Garfield but not yet confirmed. Adverts in water bills for September deadline is 18th, but there are more dates in October to get them in. How many residents are paperless and do not receive paper bill. 18,000 bills are mailed (Melissa Garrett). Will be posted on the city website once the date is confirmed, on events page for website and social media channels/pages (Instagram, X, Facebook), Can Jason Frederick make graphics and flyers? Will need a couple of hours for a draft, a day for complete job. Jon Gromek will send information to Jason Frederick and Melissa Garrett will send graphics to him as well.

Jon Gromek has put together "Welcome to Lakewood" folder in shared drive. Has excel sheet with invited organizations and past attendees for event. Emailed link to group. LCRAC members will review the list for inclusivity focus and get back to him by Wednesday Sept 20 for additions etc

Food donations- do we need snacks, coffee, not requesting full meal, but in-kind donations committed by October 25 and general attendance commitment deadline. How to communicate action items with deadlines to group between meetings? Jon Gromek will set calendar alerts with deadlines for food, water bill adverts, actual event, graphics/flyers, countdown days as well.

Council Review- no update – will come in October from Sept 18 meeting

Fundraiser: Commission on Aging Scavenger Hunt with Lakewood Foundation going forward, entry fee of \$10, Oct 25- Nov 1 (Marla Samko)

Fundraiser : Surgeon from MetroHealth going to Ukraine to help soldiers, in Parma at Astrodome on October 6 (Stacy Loejos)

Fundraiser: Sunday Oct 1, CVNP, (Mary Kennedy) will share information, educational opportunities.

Motion to close: Jon Gromek, Second: Mary Kennedy, All in favor

7:21pm adjourned