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Issued 06/11/24

## **PUBLIC NOTICE – FINANCE COMMITTEE**

Finance Committee will meet Monday June 17, 2024 at 6:00 p.m. in the Auditorium of Lakewood City Hall at 12650 Detroit Avenue. The meeting is open to the public.

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 3 business days ahead of the scheduled meeting. Contact Michelle Nochta at (216) 529-5906 [michelle.nochta@lakewoodoh.net](mailto:michelle.nochta@lakewoodoh.net).

The meeting will be livestreamed on the City's website at the following link:

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[www.lakewoodoh.gov/councilvideos](http://www.lakewoodoh.gov/councilvideos)

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### **PUBLIC COMMENT PROTOCOL (Updated 6/21)**

The public is invited to comment on agenda items in person or by submitting a written comment in advance of the meeting using the eComment platform available [HERE](#). New users must create an eComment account.

### ***The agenda is as follows:***

Approval of the minutes of the April 15, 2024 meeting of the Finance Committee.

**RESOLUTION 2023-65A** - A RESOLUTION to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, amending Resolution No. 2023-65, adopted December 18, 2023, authorizing and directing the Mayor to submit the Fiscal Year 2024 (FY24) One-Year Action Plan of the FY20–FY24 Five Year Consolidated Plan (Consolidated Plan) which includes dollar allocations and activities to be funded with federal Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) resources, as well as any other entitlement funds received from the U.S. Department of Housing and Urban Development (HUD), all amendments thereto, and all understandings and assurances contained therein, and incorporates the City's application to HUD for FY24 CDBG and ESG funds. (*referred to Finance 6/3/24*)

Jason Shachner, Chair  
Tom Bullock, Kyle Baker; Members  
**FINANCE COMMITTEE**

RESOLUTION NO. 2023-65A

BY:

A RESOLUTION to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force after the earliest period allowed by law, amending Resolution No. 2023-65, adopted December 18, 2023, authorizing and directing the Mayor to submit the Fiscal Year 2024 (FY24) One-Year Action Plan of the FY20–FY24 Five Year Consolidated Plan (Consolidated Plan) which includes dollar allocations and activities to be funded with federal Community Development Block Grant (CDBG) and Emergency Solutions Grant (ESG) resources, as well as any other entitlement funds received from the U.S. Department of Housing and Urban Development (HUD), all amendments thereto, and all understandings and assurances contained therein, and incorporates the City’s application to HUD for FY24 CDBG and ESG funds.

WHEREAS, the Secretary of HUD is authorized by various federal acts to make grants to units of general local government to finance community development programs, and;

WHEREAS, HUD requires units of general local government to incorporate the Comprehensive Housing Affordability Strategy into a Consolidated Plan, and;

WHEREAS, the City is annually required, with the participation and approval of its Citizens Advisory Committee (CAC), to submit a One-Year Action Plan associated with its current Consolidated Plan which serves as a both a planning document and the City’s formal application to HUD for FY24 CDBG and ESG funding, and includes Lakewood’s community development goals and objectives, a description of activities to be undertaken during the coming Fiscal Year, a budget, and certifications in the form of assurances, and;

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this resolution is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public peace, property, health and safety, and to provide for the usual daily operation of municipal departments in order to meet the annual HUD application deadline for federal funds. Now, therefore,

BE IT RESOLVED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. The Mayor is hereby authorized and directed to submit to HUD Lakewood’s FY24 One-Year Action Plan of the City’s FY20-FY24 Consolidated Plan, as reviewed and approved by the CAC, which serves as the City’s FY24 application for federal CDBG and ESG funds as indicated in Exhibit A1, attached hereto, and all amendments thereto and all understandings and assurances contained therein.

Section 2. The FY24 One-Year Action Plan of the Consolidated Plan, as reviewed and approved by the CAC, includes a multi-year certification for the expenditure of CDBG funds for Fiscal Years 2022, 2023, and 2024 during which at least 70% of Lakewood’s CDBG expenditures must directly benefit low-moderate income persons.

Section 3. The Mayor is hereby authorized and directed to act in connection with submission of the FY24 One-Year Action Plan of Lakewood’s FY20-FY24 Consolidated Plan, to provide such additional

information as may be required and to enter into any and all agreements necessary to accept funds under these programs.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements.

Section 5. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution, and provided it receives the affirmative vote of at least two thirds of the members of Council, this resolution shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
Sarah Kepple, President of Council

\_\_\_\_\_  
Maureen M. Bach, Clerk of Council

Approved: \_\_\_\_\_

\_\_\_\_\_  
Meghan F. George, Mayor

**Exhibit A1 to Resolution 2023-65A**  
**Lakewood Citizens Advisory Committee (CAC)**  
**FY24 Federal CDBG & ESG Funding Allocations (Final/Actual)**

**Community Development Block Grant Program (CDBG)**

Sub-Recipient	Activity	FY24 Allocation (Estimate)	FY24 Allocation (Change)	FY24 Allocation (Actual/Final)
Department of Planning & Development	CDBG Planning & Administration	\$225,000	\$44,050	\$269,050
Division of Building & Housing	Building Code Enforcement	\$50,000	\$0	\$50,000
Department of Public Works	Street Improvements	\$875,500	\$0	\$875,500
Department of Planning & Development	Merl-Bunts Park Improvements	\$50,000	\$0	\$50,000
Department of Planning & Development	Storefront Renovation Program	\$275,000	\$0	\$275,000
Division of Community Development	Home Weatherization Program	\$25,000	\$0	\$25,000
Division of Community Development	Home Improvement Grant Program	\$30,000	\$0	\$30,000
LakewoodAlive	Paint Rebate Program	\$42,000	\$0	\$42,000
Lakewood Community Services Center	Food Pantry	\$85,674	\$2,400	\$88,074
Lakewood Community Services Center	Case Management Services	\$28,717	\$805	\$29,522
LakewoodAlive	Housing Outreach Services	\$43,744	\$1,224	\$44,968
Division of Early Childhood	Childcare Scholarship Assistance	\$48,610	\$1,362	\$49,972
Division of Aging	Senior Supportive Services	\$28,800	\$807	\$29,607
Journey Center for Safety & Healing	Victim Advocacy Services	\$16,988	\$475	\$17,463
Neighborhood Family Practice	Health Services	\$24,967	\$700	\$25,667
<b>FY24 CDBG Award</b>		<b>\$1,850,000</b>	<b>\$51,823</b>	<b>\$1,901,823</b>

**Emergency Solutions Grant Program (ESG)**

Sub-Recipient	Activity	FY24 Allocation (Estimate)	FY24 Allocation (Change)	FY24 Allocation (Actual/Final)
Lakewood Commtty Services Center	Homelessness Prevention	\$160,000	\$353	<b>\$160,353</b>
Department of Planning & Development	ESG Administration	\$5,000	\$0	<b>\$5,000</b>
<b>FY24 ESG Award</b>		<b>\$165,000</b>	<b>\$353</b>	<b>\$165,353</b>

**City of Lakewood**  
**FY24 HUD Annual Action Plan**  
**Proposed Contingency Provision Language**

**Introduction**

- FY24 CAC allocation recommendations are based on *estimates* of Lakewood's 2024 CDBG (\$1,850,000) and ESG (\$165,000) awards.
- Because the City's FY24 Annual Action Plan cannot be submitted until HUD announces Lakewood's actual FY24 CDBG & ESG awards, which typically occurs well into the 2024 program year, the draft Action Plan issued for public review and comment must include these estimates.
- HUD requires the inclusion of *Contingency Provision Language* in the City's draft Action Plan explaining how estimated allocations will be adjusted to match actual FY24 CDBG & ESG awards once they are known.
- The Department of Planning & Development proposes the following CDBG & ESG *Contingency Provision Language* for inclusion in Lakewood's draft FY24 Action Plan.

**Community Development Block Grant**

In the event Lakewood's FY24 CDBG award is **less than** the City's \$1,850,000 estimate, allocation decreases will be distributed as follows:

- To comply with the CDBG program's statutory 15% Public Services funding cap, total FY24 Public Services allocations will be reduced from \$277,500 (15% of \$1,850,000) to 15% of the City's actual FY24 CDBG award.
- Line-item allocation decreases will be distributed proportionally among Public Services activities receiving an FY24 allocation according to each activity's original percentage of total FY24 Public Services allocations.
- If necessary, additional funding reductions required to align FY24 CDBG allocations with Lakewood's actual FY24 CDBG award will be distributed among non-Public Services activities receiving an FY24 allocation at the discretion of Department of Planning & Development staff in accordance with Lakewood's community and economic development goals and objectives; approved City planning documents; and CDBG regulatory requirements.

In the event Lakewood's FY24 CDBG award is **greater than** the City's \$1,850,000 estimate, allocation increases will be distributed as follows:

- Total FY24 Public Services allocations will be increased from \$277,500 (15% of \$1,850,000) to 15% of the City's actual FY24 CDBG award.
- Line-item allocation increases will be distributed proportionally among Public Services activities with estimated allocations less than 100% of their FY24 funding request according to each activity's original percentage of total FY24 Public Services allocations.
- The balance of the difference between Lakewood's estimated and actual FY24 CDBG awards will be distributed among *non-Public Services* activities receiving an FY24 allocation at the discretion of Department of Planning & Development staff in accordance with Lakewood's community and economic development goals and objectives; approved City planning documents; and CDBG regulatory requirements.

**Emergency Solutions Grant**

In the event Lakewood receives an FY24 ESG award **less than** the City's \$165,000 estimate, allocation decreases will be distributed as follows:

- The Lakewood Department of Planning & Development's ESG Administration allocation will remain \$5,000.
- Funding for Lakewood Community Services Center's Homelessness Prevention Program will be reduced by an amount equal to the difference between the City's estimated and actual FY24 ESG allocations.

In the event Lakewood receives an FY24 ESG award **greater than** the City's \$165,000 estimate, allocation increases will be distributed as follows:

- The Lakewood Department of Planning & Development's ESG Administration allocation will remain \$5,000.
- Funding for Lakewood Community Services Center's Homelessness Prevention Program will be increased by an amount equal to the difference between the City's estimated and actual FY24 ESG allocations.