



12650 DETROIT AVENUE 44107 216-529-6055  
[www.lakewoodoh.gov](http://www.lakewoodoh.gov)  
Lakewood City Council  
JOHN LITTEN, PRESIDENT  
SARAH KEPPLER, VICE PRESIDENT

**Council at Large**  
THOMAS R. BULLOCK III  
TRISTAN RADER  
SARAH KEPPLER

**Ward Council**  
KYLE BAKER, WARD 1  
JASON SHACHNER, WARD 2  
JOHN LITTEN, WARD 3  
CINDY MARX, WARD 4

Issued 02/24/23

## **PUBLIC NOTICE – HEALTH & HUMAN SERVICES COMMITTEE**

The Health & Human Services Committee will meet Monday February 27, 2023 at 7:00 p.m. in the Auditorium of Lakewood City Hall at 12650 Detroit Avenue. The meeting is open to the public.

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 3 business days ahead of the scheduled meeting. Contact Michelle Nochta at (216) 529-5906 [michelle.nochta@lakewoodoh.net](mailto:michelle.nochta@lakewoodoh.net).

The meeting will be livestreamed on the City's website at the following link:

---

[www.lakewoodoh.gov/councilvideos](http://www.lakewoodoh.gov/councilvideos)

---

### **PUBLIC COMMENT PROTOCOL (Updated 6/21)**

The public is invited to comment on agenda items in person or by submitting a written comment in advance of the meeting using the eComment platform available [HERE](#). New users must create an eComment account.

### ***The agenda is as follows:***

Approval of the minutes of the Health & Human Services Committee held January 23, 2023.

Communication from Planning Director Leininger and Assistant Director Baas regarding Community-focused Health Needs Assessment (*referred to HHS 09/19/22*)

**RESOLUTION 2023-09** - A RESOLUTION to take effect immediately provided it receives the vote of at least two thirds of the members of Council, or otherwise to take effect at the earliest period allowed by law, establishing the Community Health Needs Standing Committee to support the development and implementation of actions related to identified health needs as well as the consideration of future opportunities for community partnerships, programming, and other initiatives to build and sustain a culture of health action in Lakewood. (*referred to HHS 2/21/23*)

Sarah Kepple, Chair

Tristan Rader, Cindy Marx; Members

**HEALTH & HUMAN SERVICES COMMITTEE**



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**

12650 Detroit Avenue 44107 • (216) 529-6630 • FAX (216) 529-5907  
www.onelakewood.com

September 19, 2022

City Council  
City of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107

RE: Community-focused Health Needs Assessment (CHNA) and Action Plan

Dear Council President Litten & Members of City Council,

Building upon the recommendations of the 2019 Live Well Lakewood Working Group, the City partnered with the Healthy Lakewood Foundation and the Three Arches Foundation in May of 2021 to conduct a Community-focused Health Needs Assessment (CHNA) and development of a supporting Action Plan. Both the Assessment and Action Plan are intended to play a critical role towards understanding contemporary local conditions and improving the delivery of health-centered, equitable community programs and initiatives that serve all Lakewood residents.

Following a thorough selection process, The Center for Community Solutions assumed the lead as the supporting consultant on this important project. Our governing structure includes a Steering Committee consisting of the City Administration and Foundation partners as well as an Advisory Committee of select local and regional organizations and stakeholders. Collectively, we are working to leverage a community-based participatory approach that engages and integrates an appropriate cross-section of residents along with incorporating academic resources, demographic information, and other research methodologies to better understand local conditions and opportunities across the social determinants of health.

After 12 months of work the Assessment is being finalized and we are beginning to shift towards the development of the supporting Action Plan with an aim to complete by the end of the year. Building from the Assessment, the Action Plan will involve continued community involvement over the coming months to consider and prioritize recommended actions, initiatives, and programs.

We respectfully request the opportunity to provide a more detailed (~20 - 30 minute) public update on this project to the appropriate City Council Committee.

Sincerely,

Shawn Leininger, AICP  
Director of Planning & Development

David Baas, AICP  
City Planner

A RESOLUTION to take effect immediately provided it receives the vote of at least two thirds of the members of Council, or otherwise to take effect at the earliest period allowed by law, establishing the Community Health Needs Standing Committee to support the development and implementation of actions related to identified health needs as well as the consideration of future opportunities for community partnerships, programming, and other initiatives to build and sustain a culture of health action in Lakewood.

WHEREAS, the 2015 Active Living Task Force and the 2019 Live Well Lakewood Working Group identified the importance of formalizing cross-sector collaboration among community stakeholders to address the social determinants of health and wellness.

WHEREAS, in response to the 2019 Live Well Lakewood Working Group recommendations, the City completed a comprehensive Community Health Needs Assessment (CHNA) and supporting Action Plan for 2021 through 2022; and

WHEREAS, the 2022 CHNA Action Plan recommended the creation of a permanent inter-agency committee to implement action items to promote health and wellness throughout the City; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this resolution is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that the City wishes to establish a committee immediately for the purposes stated above; now, therefore,

**BE IT RESOLVED BY THE CITY OF LAKEWOOD, OHIO:**

Section 1. The Community Health Needs Standing Committee (“the Committee”) is hereby created to support the development and implementation of actions related to identified health needs as well as the consideration of future opportunities for community partnerships, programming, and other initiatives to build and sustain a culture of health action in Lakewood.

- a) The duties of the Committee shall be:
  - 1) To advise and recommend actions to Council, the Mayor, and other public and private entities related to health needs within the City;
  - 2) To promote the general improvement of partnerships, programs, and other initiatives related to health needs within the City; and
  - 3) To encourage education and investment in health needs and to identify opportunities for action;

- b) To perform the above duties, the Committee shall have the following authority:
  - 1) To adopt bylaws and other governing roles or regulations, to be reviewed annually, deemed necessary to facilitate its purpose and function;
  - 2) To initiate, plan, direct, and coordinate community-wide efforts related to its purpose and duties;
  - 3) To advise and make recommendations to Council, the Mayor, and the private sector regarding measures which it deems necessary to achieve its purpose and to meet its duties.
  - 4) To call on subject-matter experts to advise on matters when useful.

Section 2. The Committee shall be initially composed of seven core members, with additional stakeholder organizations participating as necessary.

- a) Membership. The following organizational seats are allocated to the Committee:
  - 1) Department of Planning & Development (1)
  - 2) Department of Human Services (1)
  - 3) Healthy Lakewood Foundation (1)
  - 4) Three Arches Foundation (1)
  - 5) City Council (1)
  - 6) Lakewood City Schools – Community and District Activities (1)
  - 7) Lakewood City Schools – Student Services (1)
- b) Appointments. Following the inaugural formation of the Committee, all subsequent appointments will be coordinated and confirmed by the core members which will also select a chair and vice chair annually from the core members. The Committee will extend an offer of appointment to a desired organization, who will then provide their designated representative. Once confirmed, the appointees shall serve a two-year term and are eligible for reappointment.
- c) Alteration or Expansion of Committee Membership. The Committee shall have the flexibility to alter or expand the composition of member stakeholder organizations when deemed appropriate. Changes to the composition of the Committee shall be nominated from the membership at large and considered regarding the purpose, anticipated contribution, and duration of the nominated change. Any change to Committee membership requires approval of a majority of active representatives. At no time shall the Committee exceed 21 total members. All appointments beyond the initial seven core organizational members shall be made to provide representation, subject matter expertise, and resources to address identified health needs within one or more of the social determinants of health (SDOH) as follows:
  - 1) Economic Stability.
  - 2) Education Access and Quality
  - 3) Health Care Access and Quality.
  - 4) Neighborhood and Built Environment.
  - 5) Social and Community Context.

- d) City Department representatives (Planning & Development and/or Human Services) shall be responsible for ensuring routine staff and clerical functions of the Committee, including issuing public notices and keeping minutes.

Section 3. The Committee may request that the City Administration enter into agreements with other public or private entities when deemed necessary to carry out its duties.

Section 4. The Committee shall provide an annual report of activities to Council, the Mayor, and other public and private entities related to identified health needs within the City.

Section 5. The Committee will continue until such time as the Core Membership, the Mayor, and/or Council deems it no longer necessary to carry out its stated duties. At such time, a formal recommendation to stand down the Committee shall be forwarded and introduced to Council for consideration and action as necessary.

Section 6. It is found and determined that all formal actions of this Council concerning and relating to the passage of this resolution were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 7. This resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this resolution, and provided it receives the affirmative vote of at least two thirds of the members of Council this resolution shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor; otherwise, it shall take effect and be in force after the earliest period allowed by law.

Adopted: \_\_\_\_\_

\_\_\_\_\_  
John Litten, President of Council

\_\_\_\_\_  
Maureen M. Bach, Clerk of Council

Approved: \_\_\_\_\_

\_\_\_\_\_  
Meghan F. George, Mayor