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Issued 10/20/23

## **PUBLIC NOTICE – HEALTH & HUMAN SERVICES COMMITTEE**

The Health & Human Services Committee will meet Monday October 23, 2023 at 6:00 p.m. in the Auditorium of Lakewood City Hall at 12650 Detroit Avenue. The meeting is open to the public.

Individuals with disabilities who require accommodations for participation in meetings must request accommodations at least 3 business days ahead of the scheduled meeting. Contact Michelle Nochta at (216) 529-5906 [michelle.nochta@lakewoodoh.net](mailto:michelle.nochta@lakewoodoh.net).

The meeting will be livestreamed on the City's website at the following link:

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[www.lakewoodoh.gov/councilvideos](http://www.lakewoodoh.gov/councilvideos)

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### **PUBLIC COMMENT PROTOCOL (Updated 6/21)**

The public is invited to comment on agenda items in person or by submitting a written comment in advance of the meeting using the eComment platform available [HERE](#). New users must create an eComment account.

### ***The agenda is as follows:***

Approval of the minutes of the Health & Human Services Committee held June 26, 2023.

Communication from Assistant Director Bass regarding the Community Health Action Team (CHAT) – Interim Report. (*referred to HHS 09/18/23*)

Sarah Kepple, Chair  
Tristan Rader, Cindy Marx; Members

**HEALTH & HUMAN SERVICES COMMITTEE**



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**

12650 Detroit Avenue 44107 • (216) 529-6630 • FAX (216) 529-5907  
www.lakewoodoh.gov

September 13, 2023

City Council  
City of Lakewood  
12650 Detroit Avenue  
Lakewood, Ohio 44107

RE: Community Health Action Team (CHAT) – Interim Report

Dear Council President Litten & Members of City Council,

Since our establishment this past March by Resolution 2023-09, the Community Health Action Team (formerly the Community Health Needs Standing Committee) has worked over the past six months to review and assess the fifty-four interventions recommended by the community and captured in the 2022 Community Health Needs Assessment (CHNA) Action Plan.

While required to provide an annual report of activities, the team felt an interim six-month report was appropriate – given that this is the inaugural year for the team and the point at which we find ourselves after the past months of working through the recommended interventions.

We request this communication and the forthcoming interim report be referred to a committee deemed appropriate by City Council.

Sincerely,

David Baas, AICP  
Assistant Director, Planning & Development  
Chair, Community Health Action Team

Lakewood, Ohio

# Community Health Action Team

*Interim Progress Report (Spring – Fall 2023)*



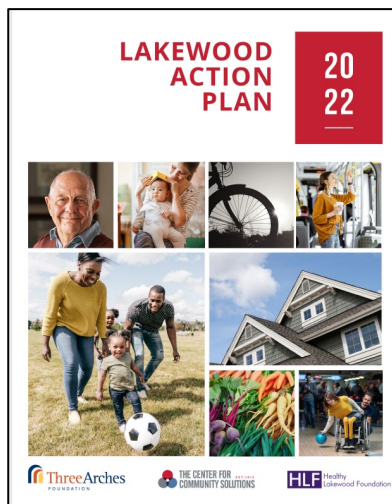
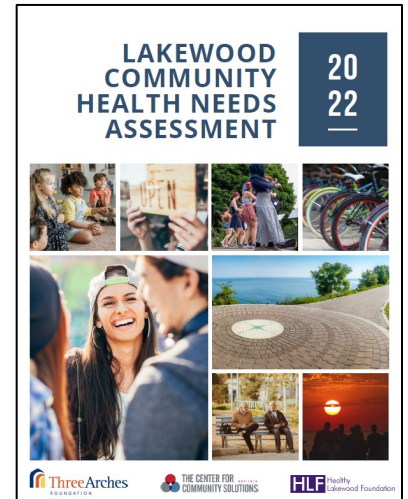
September 2023

## Background:

# 2022 CHNA & Committee Establishment

In 2021, the City of Lakewood initiated a 16-month contract with the Center for Community Solutions (CCS) to develop a comprehensive **Community Health Needs Assessment (CHNA)** and supporting **Action Plan** to inform stakeholders and residents on the health of the community using the social determinants of health framework. The CHNA process was overseen by a Steering Committee with representatives from the City of Lakewood Planning and Human Services departments, the Healthy Lakewood Foundation, and the Three Arches Foundation. Additionally, an Advisory Committee of over 20 community leaders was leveraged to inform the methodology, outreach, surveys, and priorities of the CHNA process.

The assessment was completed and introduced in September 2022, and after soliciting community feedback and ideas, an Action Plan report was finalized in December 2022. The Action Plan was developed through a charrette model of engagement that allowed community members to review the findings from the Assessment and offer suggestions (“interventions”) to address various issues based on the five social determinants of health categories. The charrettes were conducted both online and through in person events - garnering 168 reactions from 39 individuals. A total of 54 interventions were made by the participating community members.



The Steering Committee and Advisory Committee members then worked with CCS to create an evaluation tool using a “prioritization matrix” process that established both an evaluation criterion and a weighting system of the determined value for each criterion which resulted in a total score for each of the 54 suggested interventions. Members of both committees then evaluated each of the interventions through this methodology and a total composite score for each intervention was calculated.

Along with these scored interventions, the Action Plan also offered three key recommendations to advance the assessment and action plan from reports to interactive tools to determine priorities, engage stakeholders, and advocate for policies, funding, and programming. **Among those was to create a permanent CHNA and action plan body as part of the administration’s structure.**

Both the CHNA and Action Plan, along with other references used in the process, are available at: <https://www.lakewoodoh.gov/2021-community-health-assessment/>

The **Community Health Needs Standing Committee** was established by Resolution 2023-09 of Lakewood City Council during March of 2023 with the charge to:

- Advise and recommend actions to Council, the Mayor, and other public and private entities related to health needs within the City;
- Promote the general improvement of partnerships, programs, and other initiatives related to health needs within the City; and
- Encourage education and investment in health needs and to identify opportunities for action.

Under the Resolution, the seven core organizational members of the committee are:

- City of Lakewood Department of Planning & Development.
- City of Lakewood Department of Human Services.
- Lakewood City Council.
- Lakewood City Schools – Student Services.
- Lakewood Community Recreation and Education Department.
- Healthy Lakewood Foundation.
- Three Arches Foundation.

Representatives of each of the above organizations were identified and the Standing Committee met for the first time on April 21, 2023.

## **Interim Progress Report**

The Community Health Needs Standing Committee has met eight times between April 21 and September 11, 2023, subsequently changing its name to the Community Health Action Team (CHAT). All of the meeting agendas and minutes are available on the [Boards and Commissions page of the City's website](#).

The core organizational representatives of the Standing Committee are:

- David Baas (City Department of Planning & Development).
- Laura Jaissle (City Department of Human Services).
- Sarah Kepple (Chair of Lakewood City Council's Health and Human Services Committee).
- Lisa Bruening (Lakewood City School District).
- Mark Walter (Lakewood Community Recreation and Education Department).
- Kate Ingersoll (Healthy Lakewood Foundation).
- Kristin Broadbent (Three Arches Foundation).

At its first meeting, the Committee drafted by-laws as required in its charter to establish the rules and accountability structure for a governing committee. The Committee approved the nominations of David Baas to Chair and Kate Ingersoll as Vice Chair of the Standing Committee. David Baas created a master excel spreadsheet of the 54 suggested interventions from the CHNA Action Plan, organized by social determinant of health along with the composite scoring.

At subsequent meetings over the summer, the Committee reviewed each suggested intervention according to the social determinant of health category, assessing the following:

- **New/Existing:** Whether the intervention was a newly proposed or existing program/initiative.
- **Organizations Involved:** The organizations/stakeholders that are or might be involved in the intervention.
- **Cross-Category Relationships:** Where there was overlap/correlation between other suggested interventions.
- **Communication Requirements:** What needed to be communicated about this suggested initiative either to the public, organizations, or stakeholders.

In assessing each intervention, the Committee was then able to:

- Identify interventions that are currently operating in the city or region that could be communicated/utilized more effectively (13 suggested interventions meet this criteria).
  - *The Committee will develop a plan for communicating and connecting around these initiatives to increase access and awareness.*
- Determine which suggested interventions were beyond the purview of the committee to influence/enact (3 suggested interventions meet this criteria).
- Designate certain suggested interventions to existing city departments, commissions, or task forces with responsibility over the issue area (11 suggested interventions meet this criteria).
  - *The committee will establish a process for communicating these suggested initiatives to these entities for accountability and a process for following up on the progress of each.*
- Consolidate certain suggested interventions that were related to and supportive of each other.
- Categorize the remaining interventions into five refined categories within the social determinants of health framework (which are currently):
  - Housing (6 interventions)
  - Community Information Strategy (3 interventions)
  - Out of School Time/Enrichment (4 interventions)
  - Healthy Food Access (2 interventions)
  - Access to Physical/Behavioral Health (6 interventions)
- Organize the identified stakeholders and experts related to each of these refined categories to determine subcommittees for each issue area.

## Next Steps

CHAT members have established a monthly meeting cadence through the end of 2023. The Committee is now prepared to move into a new structure whereby the core committee members will split up into teams to support smaller subcommittees, organized around each of the five refined categories.

These subcommittees will seek to pull together issue experts, program and service delivery practitioners, social workers, residents, and systems thinkers (none of these being mutually exclusive) to further assess the interventions and create a shared understanding of the issues specific to Lakewood - determining whether each is feasible given structural, economic, and political considerations. These subcommittees will be empowered both to conduct an implementation analysis as well as identify other supporting interventions that may be more relevant, feasible, and/or effective in serving the needs of Lakewood residents.

The team seeks to establish these subcommittees over the coming months. CHAT members are currently developing guidelines for each of these subcommittees along with a timeline for meetings and decision making. CHAT members are also developing a statement on the CHAT's objectives and efforts for further clarification of our role and priorities. This will serve as a unifying theme for the subcommittees as well.

CHAT members have set the goal of providing their annual report to the City Administration and Council in March 2024 with marked progress on review of and recommendations for addressing specific and prioritized issues identified in the 2022 CHNA report and action plan.

## Thoughts on process thus far...

The CHAT process seeks to construct a path for more effective cross-sector collaboration between city departments, the school system, agencies, funders, stakeholders, and other service providers in the City of Lakewood. CHAT members take seriously the efforts and resources that were invested in the CHNA process and seek to generate meaningful and responsive interventions to needs in the community guided by the extensive data and findings in the CHNA, community input, and the expertise of “on-the-ground” practitioners, residents, advocates, and service providers.

CHAT members acknowledge that this approach is time and labor intensive as it requires consensus. We are committed to the learning, cooperation, and effort this approach requires because almost every identified issue and suggested intervention from the CHNA and Action Plan requires cross-sector collaboration.

We have demonstrated strong cooperation and organizational skills as a team. CHAT members have benefited from the discussion meeting format which has cultivated greater understanding of the pressures and constraints each of us are operating under. We seek to expand our capacity for comprehending and developing solutions using this format in the subcommittees. We believe that the benefits of this approach will be reflected in the high-quality interventions for which we will ultimately advocate.

Lakewood, Ohio

# **Community Health Action Team**

*Interim Progress Report (Spring – Fall 2023)*

**September 2023**